

**“GLOBAL WORKSHOP ON UPDATING NATIONAL IMPLEMENTATION PLANS,
INCLUDING UPDATING AND REVISING PCDD/PDCF INVENTORIES”
Beijing, China, 26-29 August, 2013**

PRACTICAL INFORMATION

1. MEETING VENUE:

The Workshop will take place from Monday 26th August to Thursday 29th August 2013 at:

Venue: School of Environment, Tsinghua University, Beijing, China

Address: Tsinghua University, Haidian District, Beijing, China

Tel: 86-10-62794351

(In Chinese: 中国 北京 海淀区 清华大学 环境学院)



Chart 1 Photo of School of Environment Building

2. ACCOMMODATIONS

FUNDED PARTICIPANTS

SCRCAP had made reservations from the day of arrival until the day of departure (25th-30th), for those funded participants the hotel is as bellow. **Kindly note that the checkout time is before 14:00.**

We will rent bus and bring participants together to meeting venue at 8:20 on the morning.

Hotel: Holiday Inn

Add: Shuangqing Road NO. 89 Building A, Haidian District, Beijing

Tel: 86-10- 82398888

Web: <http://cn.ihg.com/holidayinn>

(In Chinese: 红杉假日酒店, 地址 : 海淀区双清路 89 号 A 座)



Chart 2 Photo of Holiday Inn

If you miss the bus, you can walk to meeting venue (15mins), the map is as below:

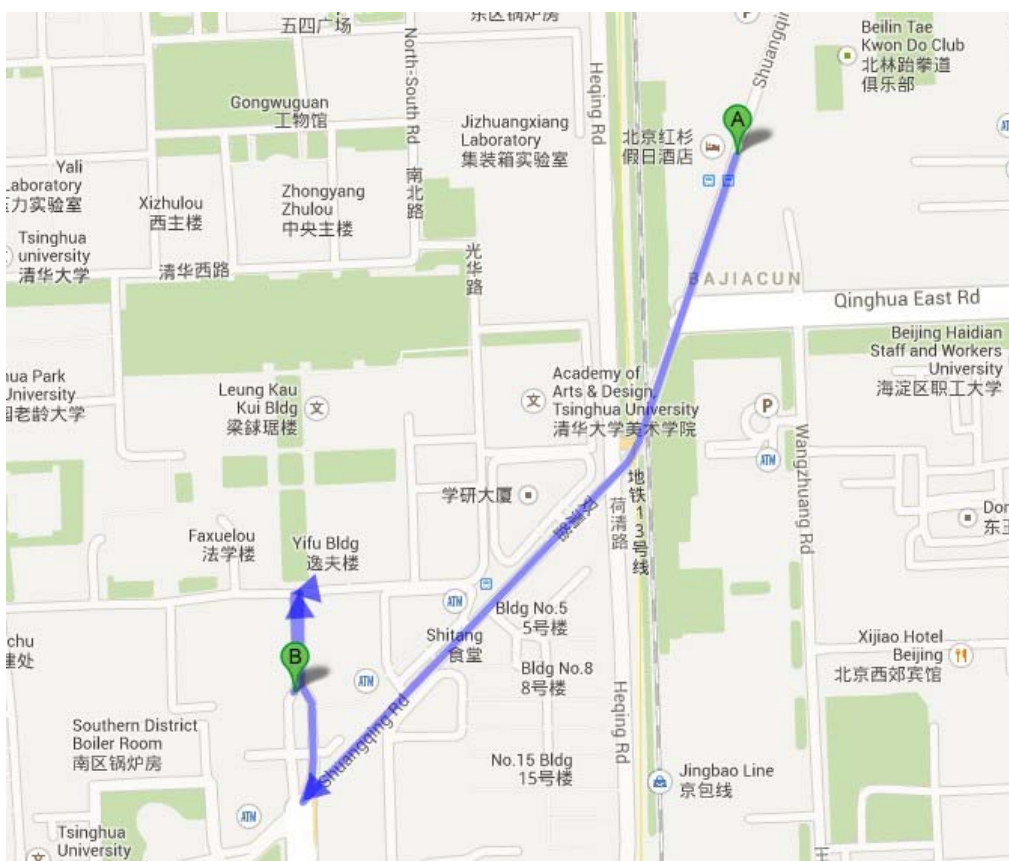


Chart 3 Map from Holiday Inn to Tsinghua University
A refers to Holiday Inn; **B** refers to Tsinghua University

NON-FUNDED PARTICIPANTS

The participants are suggested to book hotels through SCRCAP in Holiday Inn. If you have other requirement, SCRCAP has agreements with some good categories of hotels near the venue. You can book the Hotel through us.

3. CURRENCY:

The Chinese currency is U.S. \$ 1.00 = CNY 6.1325 of June 3rd, 2013

4. **TRANSPORTATION:**

For your convenience, we recommend to take taxi.
The estimated value from the **Beijing Capital International Airport** to **Holiday Inn** is around US\$ 25.5 (CNY150) at Terminal T2 or T3.
You need to pay it in local currency. The taxi driver do not accept other currencies.

However , you can have other two routes to get to Holiday Inn by using public transportation.

Route one Take Airport Express and Subway

Take **Airport Express** to **DongZhiMen** (东直门) Station, transfer Suway **Line 13**(**XiZhiMen** 西直门 Station Direction), get off at **WuDaoKou** (五道口) Station, then walk about 1 Km to **Holiday Inn**.
You can also take a taxi when you get off the Airport Express, and then directly to **Holiday Inn**. The taxi fare is about CNY80 as there is about 22 Km from DongZhiMen to **Holiday Inn**.

Figure 1 The information of Airport Express	
Run Time	T2: 06:35-23:10 T3: 06:20-22:50 Dongzhimen: 06:00-22:30 Departure intervals: every 10 minutes
Station Locations	Terminal 2: B2 of Parking Garage No. 2 Terminal 3: F2 of Parking Garage No. 3
Expenses	Single Trip: CNY 25 per person
Tips	Airport express has 4 stops: Dongzhimen, Sanyuanqiao, T3 and T2

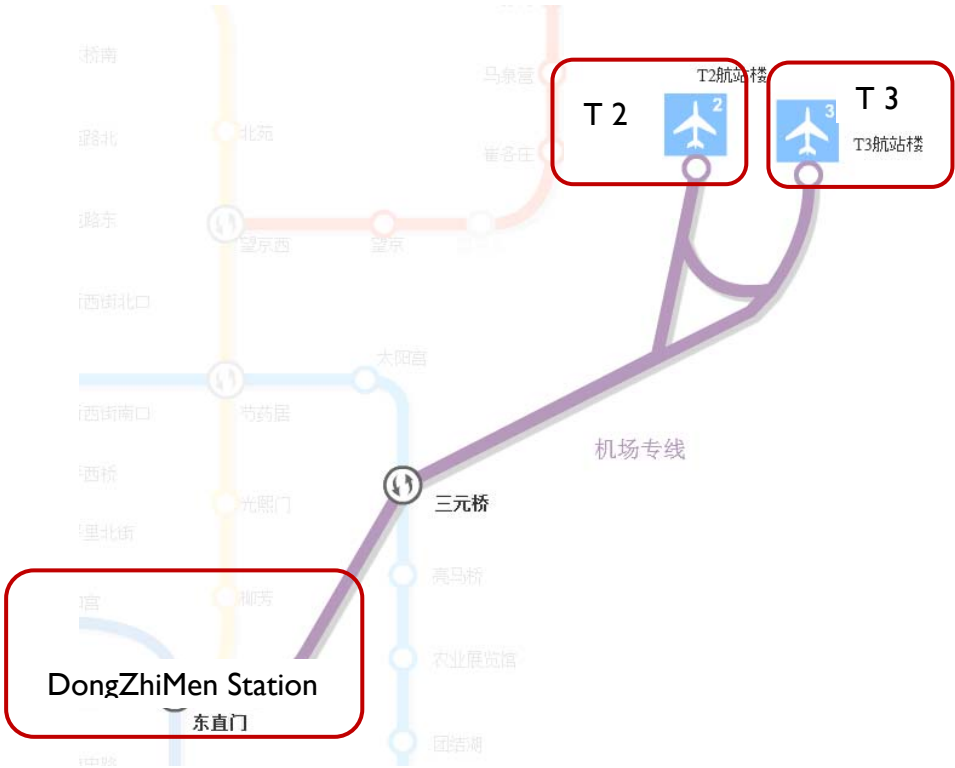


Chart 4 The Roadmap of Airport Express

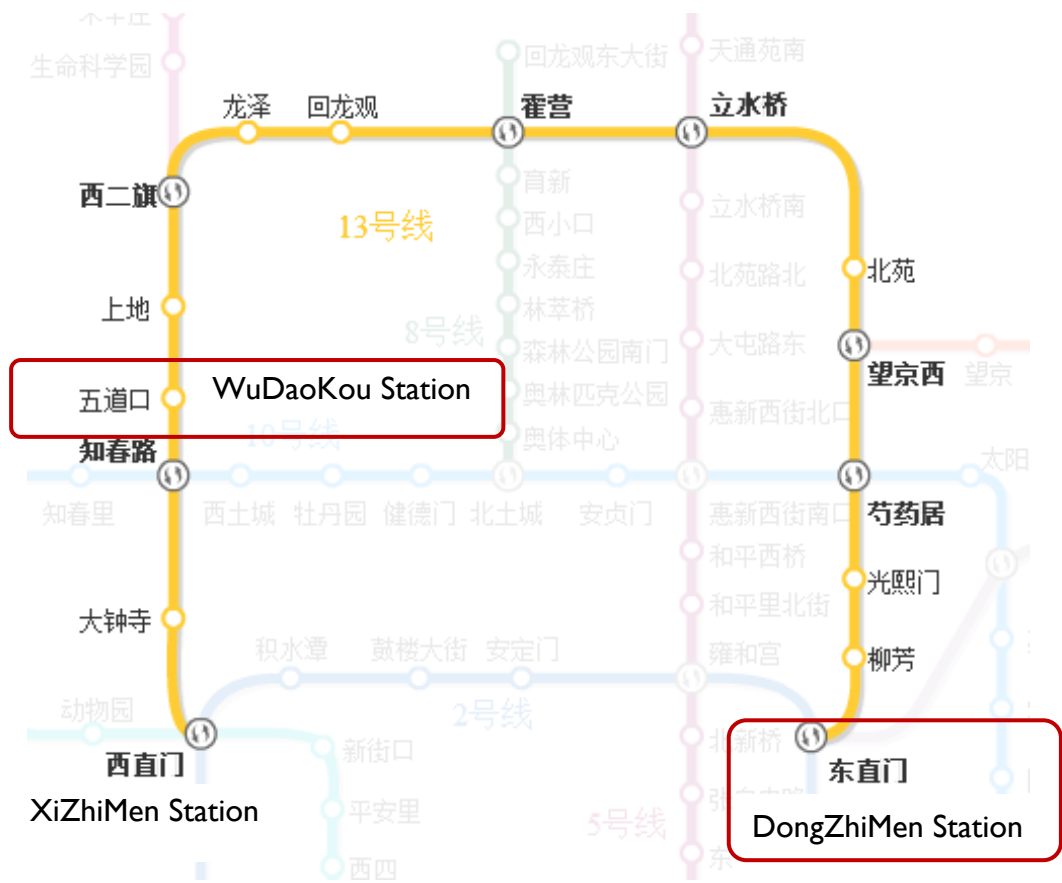


Chart 5 The Roadmap of Subway Line 13

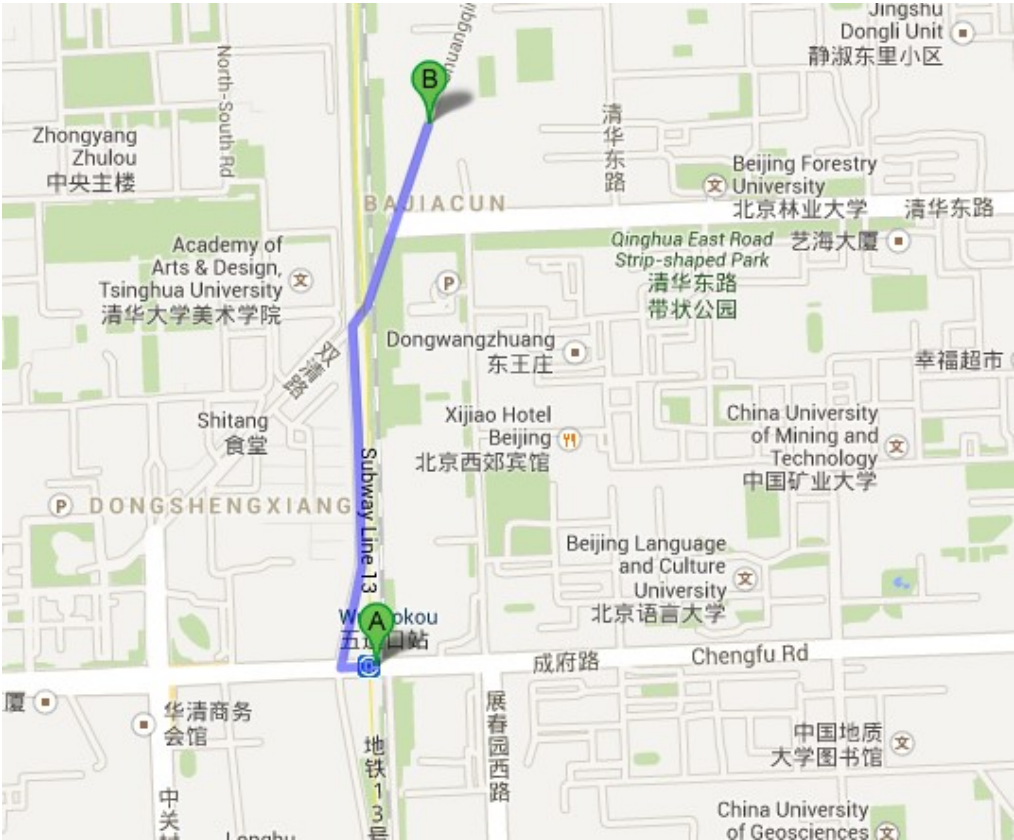


Chart 6 The Roadmap to take the Airport Express
A refers to WudaoKou Station; B refers to Holiday Inn

Route two Take Shuttle Bus

Take **Shuttle Bus No.5 Line** to **ZhongGuanCun**(中关村), then you can take a taxi directly to **Holiday Inn**(红杉假日酒店). The taxi fare is about CNY17 as there is only 3 Km from **ZhongGuanCun** to **Holiday Inn**.

Figure 2 The information of Shuttle Bus No.5

Run Time	Airport to ZhongGuanCun: The first 6: 50; The second 7: 00; 7: 00~24: 00 every 20 minutes. ZhongGuanCun to Airport: 5: 30 ~ 8: 00 every 15 minutes; 8: 00~21: 00 every 20 minutes.
Route	Airport to ZhongGuanCun: Terminal 3(T3 for short) -- Terminal 2 (T2 for short) -- Terminal 1(T1 for short) -- XiaoYing -- Asian Games Village (Anhui Bridge) -- XueYuan Bridge -- ZhongGuanCun(Fourth Bridge) ZhongGuanCun to Airport: ZhongGuanCun(Fourth Bridge) -- BeiHang University (North Gate) --Huixin West Street (Anhui Plaza) --Huixin East Street (Tianshui Yige Hotel) -- T2 -- T1 -- T3
Expenses	Single Trip: CNY16 per person

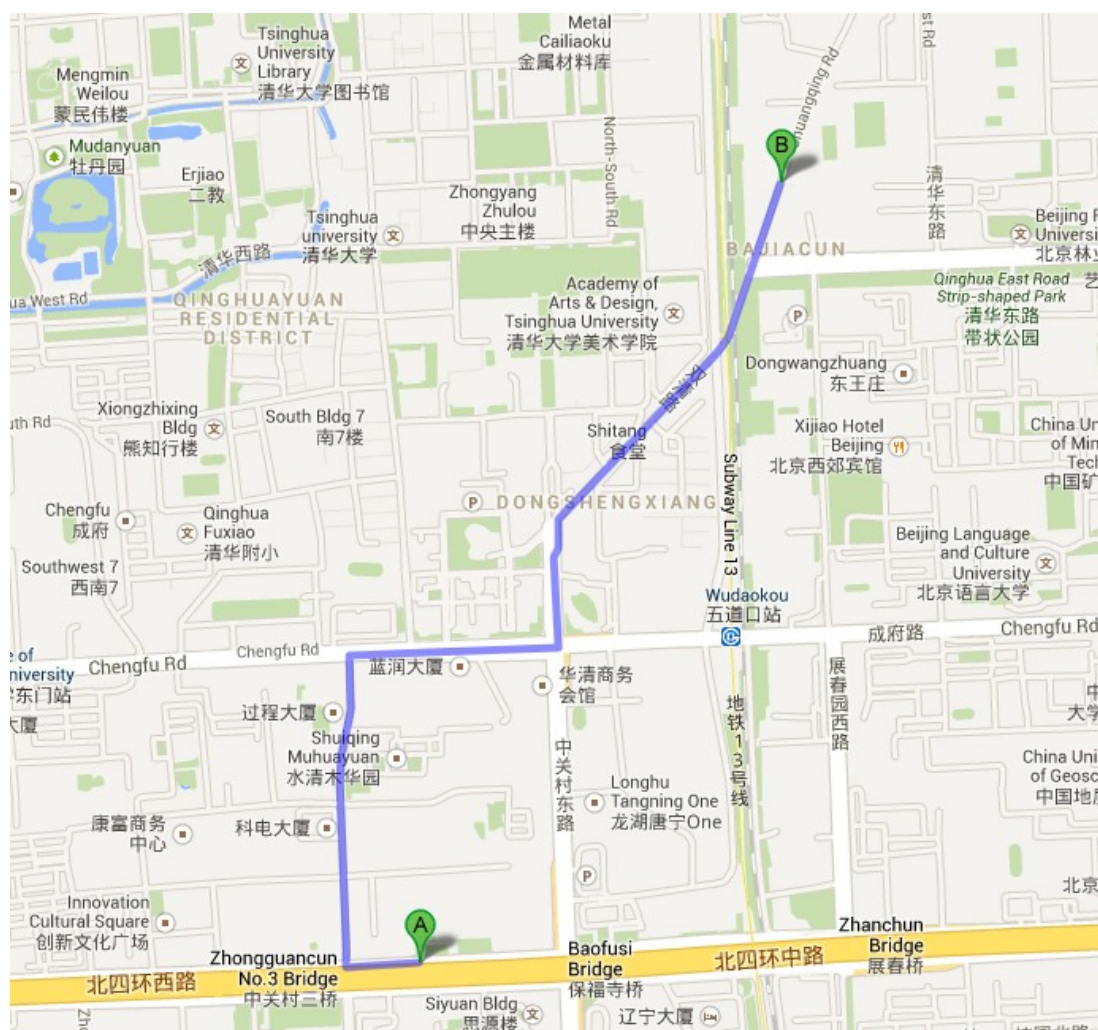


Chart 7 The Roadmap to take the Shuttle Bus No.5

A refers to ZhongGuanCun; **B** refers to Holiday Inn

5. AIR TRAVEL

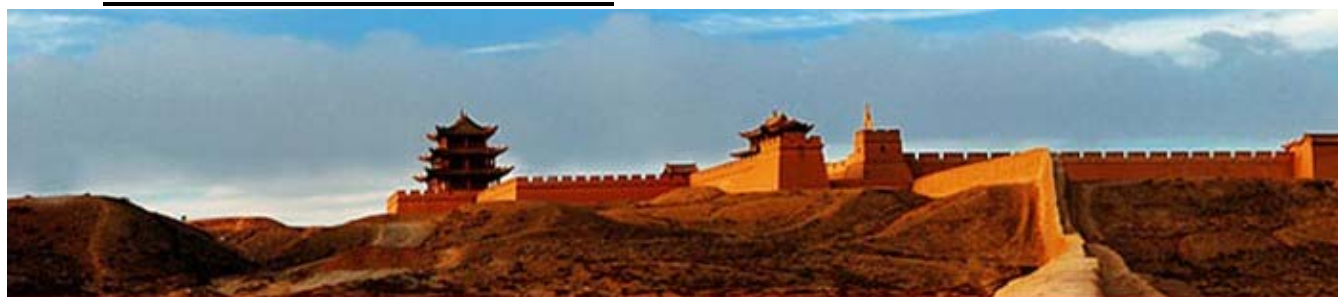
For funded participants, air tickets will be provided for the least costly route from your nearest airport to Beijing and back. In order to process your travel, you are kindly invited to submit as soon as possible, **a copy of your national passport (page with photo and holder's information only)** to the attention of Ms. WANG Jiecong by e-mail: wangjiecong@mail.tsinghua.edu.cn or by fax: +86 10 62772048. Please note that confirmed airline e-tickets will be sent by SCRCAP to funded participants by e-mail. Please **keep the Boarding Cards and give** to Ms. WANG Jiecong because of the financial reimbursement.

6. DAILY ALLOWANCE AND PAYMENT

Funded participants will be provided with accommodation, lunch and coffee break during workshop and additional allowance will be provided to you in cash. SCRCAP will accept no responsibility for the payment of hotel bills, meals, taxis, excess baggage charges, insurance, ground transport charges, and other incidental expenses. These liabilities should be settled directly by the participants. To facilitate to disburse the allowance, please keep your **boarding cards/passes** and provide to us.

Non-funded participants will be provided with workshop material, lunch and coffee break during workshop.

7. INFORMATION ABOUT BEIJING:



For some previous information about Beijing, please visit:

<http://www.easytourochina.com/tip-v424-beijing-introduction>

8. WEATHER:



August is the summer time, so the temperature is about 25 (min) to 38 (max).

For more information about weather forecast, please find:

<http://www.weather.com.cn/en/weather/101010100.shtml>

9. DRESSING:



We recommend to use a shirt, dress in meeting room. Happening technical visits, bring light clothing and a comfortable closed shoes.

10. ELECTRICITY:

The power supply in China is mainly 220V/60Hz. The outlet has two or three holes indicated in the following photos. If you want to buy one in China, you can do so at a duty free shop at the airport.

**11. LOCAL TIME:**

China's standard time zone is GMT + 8 hours.

12. FOOD:

Chinese are famous for their cuisine. Chopsticks are the main table utensils in China. There are many kinds of food in China. They're Cantonese food, Sichuan food, Shanghai food, Hunan food and so on. Generally speaking, Cantonese food is a bit light, Sichuan food is very hot, Shanghai food is rather oily, and Hunan dishes are very spicy, having a strong and hot taste. Mapo Beancurd, steamed fish sweet and sour pork ribs, spring roll and many Chinese dishes are very delicious. Nearby the East Gate of Tsinghua University, there are many kinds of restaurants. The dinner cost roughly CNY 60-120 for one person.

13. INSURANCE:

Participants are expected to make their own arrangements for insurance against accidents, if so desired.

14. MORE INFORMATION:

More information regarding travel and logistical arrangements, please contact:

Ms. ZHAO Nana (Email: zhaonana@tsinghua.edu.cn, mobile phone: 86-13811834634)

or Ms. WANG Jiecong (Email: wangjiecong@tsinghua.edu.cn, mobile phone: 86-18710297634)

Other issues please contact Ms. Jacqueline Alvarez (jacqueline.alvarez@brsmeas.int or +41 22 917 8350).