



# United Nations Environment Programme

برنامج الأمم المتحدة للبيئة - 联合国环境规划署  
PROGRAMME DES NATIONS UNIES POUR L'ENVIRONNEMENT - PROGRAMA DE LAS NACIONES UNIDAS PARA EL MEDIO AMBIENTE  
ПРОГРАММА ОРГАНИЗАЦИИ ОБЪЕДИНЕННЫХ НАЦИЙ ПО ОКРУЖАЮЩЕЙ СРЕДЕ

Interim Secretariat of the Stockholm Convention  
on Persistent Organic Pollutants  
International Environment House  
11-13, chemin des Anémones  
CH - 1219 Châtelaine  
Geneva, Switzerland)

Telephone: +41 22 917 86 35  
Facsimile: +41 22 797 34 60  
E-mail: [ssc@chemicals.unep.ch](mailto:ssc@chemicals.unep.ch)  
Webpage : [www.pops.int](http://www.pops.int)

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28 January 2004

**To :** Stockholm Convention Focal Points  
POPs INC- 7 Heads of Delegation  
UNEP Official Points of Contact

**Subject:** 2<sup>nd</sup> session of the Expert Group on BAT and BEP: status of documents and invitation to provide comments

Dear Colleagues,

The second session of the Expert Group on Best Available Techniques and Best Environmental Practices, was held 8-12 December 2003 in Villarrica, Chile. Information on the status of documents of its second session is contained in the report of the meeting , currently available for consultation and download at the Stockholm Convention web page <http://www.pops.int/documents/meetings/>.

Pursuant to its terms of reference, the Expert Group, requested the Secretariat to indicate that additional information related to the work of the Expert Group could be provided to the Secretariat **by 29 February 2004**.

The Secretariat was further requested to communicate the schedule for the preparation of documents for the third session of the Expert Group, including the provision of opportunities for comments on the guidance and guidelines being developed. For your convenience attached is the schedule for the preparation of documents for the third session of the Expert Group. Please note that on 16 April 2004, the Secretariat will distribute the draft guidance for comments outside the Expert Group. The deadline for submission of comments to the Secretariat on the above-mentioned draft guidance is 16 June 2004.

All information and comments should be sent to:

James B. Willis, Executive Secretary  
Interim Secretariat for the Stockholm Convention  
UNEP Chemicals  
11-13 chemin des Anémones  
CH-1219, Châtelaine, Geneva, Switzerland  
Fax: (+41 22) 797 34 60  
**E-mail: [ssc@chemicals.unep.ch](mailto:ssc@chemicals.unep.ch)**

***Submission by e-mail is much preferred.***

Please let María Cristina Cárdenas Fischer on my staff know if you have any questions. She can be contacted at tel: +41 22 917 8471, fax: +41 22 797 3460 or email: [mcardenas@chemicals.unep.ch](mailto:mcardenas@chemicals.unep.ch)

Yours sincerely,

*[Original signed]*

James B. Willis  
Executive Secretary

AttachementSCHEDULE FOR INTERSESSIONAL WORK  
IN PREPARATION OF THE  
THIRD SESSION OF THE EXPERT GROUP ON BAT AND BEP

- 29 February 2004** Deadline for Governments and all other interested stakeholders to provide to the Secretariat, additional information related to the work of the Expert Group
- 15 April 2004 Deadline for Expert Group sub-group coordinators to submit to the Secretariat revised or initial draft guidance on source categories and for Secretariat to prepare drafts on the introductory sections of the overall guidance
- 16 April 2004 Deadline for Secretariat to distribute draft guidance for comments outside Expert Group
- 16 June 2004** **Deadline for submission of comments on the draft guidance to the Secretariat**
- 15 July 2004 Deadline for Expert Group sub-group coordinators to submit revised drafts of guidance (taking into account comments received) to the Secretariat
- 29 July 2004 Deadline for Secretariat to distribute guidance as official pre-session documents for the third session of the Expert Group
- 11-16 October 2004 Third session of the Expert Group