



**United Nations
Environment
Programme**

Distr.
GENERAL

UNEP/POPS/EGB.1/1/Add.1
19 November 2002

ENGLISH ONLY

EXPERT GROUP ON BEST AVAILABLE
TECHNIQUES AND BEST ENVIRONMENTAL
PRACTICES

First session

Research Triangle Park, 10-14 March 2003

PROVISIONAL ANNOTATED AGENDA¹

Item 1: Opening of the session

1. The first session² of the Expert Group on Best Available Techniques (BAT) and Best Environmental Practices (BEP) of the Intergovernmental Negotiating Committee for an International Legally Binding Instrument for Implementing International Action on Certain Persistent Organic Pollutants to be held at the EPA Auditorium, U.S. Environmental Protection Agency, 109 TW Alexander Drive, Research Triangle Park, North Carolina, 27709, U.S.A. will be opened at 9 a.m. on Monday, 10 March 2003.
2. Opening and welcoming statements will be made by the Chair of the Intergovernmental Negotiating Committee, Mr. John Buccini (Canada), and the interim Co-chairs of the Expert Group, Mr. Robert Kellam (U.S.A) and Mr. Sergio Vives (Chile). Session participants will be asked to introduce themselves.

Item 2: Organizational matters

(a) Practical arrangements

3. The secretariat will provide a brief explanation of the practical arrangements for the session.

(b) Election of officers

4. The Expert Group will need to elect at its first session officers to serve as the two Co-chairs of the Expert Group pursuant to Section VII of Annex VII of UNEP/POP/INC.6/22. This Annex is also found in Appendix 3 of UNEP/POPS/EGB.1/INF/7.

¹ This document has not been formally edited.

² In the terminology used by the Intergovernmental Negotiating Committee “meeting” refers a block of time a group meets without a major break (e.g., lunch). The Expert Group, for example, is expected to have each day a morning meeting from 9 a.m. to 12 noon and an afternoon meeting from 1 p.m. to 5 p.m. “Session” refers to the full set of meetings held over a series of days.

(c) Organization of work

5. The Expert Group has before it the scenario note for the session, UNEP/POPS/EGB.1/INF/1, prepared by the interim Co-chairs. The Co-chairs will provide an explanation of how they expect the work of the session to progress over the course of the week.

(d) Report by the secretariat on preparatory work for the session

6. The secretariat will provide a verbal report on the preparatory work for the Expert Group session, including brief summaries of BAT/BEP workshops in Bangkok, Thailand and Buenos Aires, Argentina. The proceedings of these workshops are contained in the documents UNEP/POPS/EGB.1/INF/4 and UNEP/POPS/EGB.1/INF/8 respectively. A summary of the Buenos Aires workshop including its conclusions is contained in UNEP/POPS/EGB.1/INF/6.

Item 3: Development of guidelines on best available techniques and provisional guidance on best environmental practices relevant to the provisions of Article 5 and Annex C of the Stockholm Convention on Persistent Organic Pollutants

(a) Scope of work of the Expert Group

(i) Introduction of Article 5 and Annex C

7. The Co-chairs will present the mandate given to the Expert Group by the Intergovernmental Negotiating Committee as found in paragraphs 70 to 79 and Annex VII of UNEP/POPS/INC.6/22 and, for ease of reference, in UNEP/POPS/EGB.1/INF/7.

(ii) Form and nature of the guidelines and guidance

8. The Expert Group has before it a note by the secretariat on possible options for the structure and level of detail of the guidelines and guidance to be developed (UNEP/POPS/EGB.1/2).

(iii) Introduction to and definition of best available techniques and best environmental practice

9. The Expert Group has before it the note by the secretariat based on a review of the use of the terms best available techniques and best environmental practices in other international fora and submissions by Expert Group participants on the use of these terms in their countries and regions (UNEP/POPS/EGB.1/INF/3).

10. The Expert Group will discuss what information relating to general or generic guidelines on best available techniques and best environmental practices is available, consider how to evaluate the relevance of existing guidelines and guidance and identify where there are gaps and overlaps in the available guidelines or guidance on this subject.

(b) Development of guidelines and guidance by groups of source categories

(i) Overview of source categories addressed by the Convention in Annex C Parts II and III

11. The Expert Group has before it the note by the secretariat that provides a table that organizes the major source categories into four groups and the rationale for doing so (UNEP/POPS/EGB.1/3).

12. The secretariat will provide an overview of the source categories according to the four groups referenced to UNEP/POPS/EGB.1/3 and introduce the set of discussion questions to be considered in discussing each of the four in more detail below.

(ii) Group 1: Large stationary production processes

13. A presenter will provide an overview of the source categories included in this group. The overview may be supplemented by presentations in particular areas of interest.

14. The Expert Group will discuss: what guidelines and guidance are available for each source category; what type of guidelines and guidance would be needed for source categories in the group; what commonalities are inherent to these processes that may allow for the establishment of specific guidelines to operate these processes with minimal release of unintentionally produced persistent organic pollutants; what parameters exist for measuring success in meeting guidelines where actual measurement may not be necessary; and what type of guidance could be developed for consideration for the first Conference of the Parties of the Stockholm Convention on Persistent Organic Pollutants.

15. The Expert Group may wish to establish, as needed, a small working group to outline a possible process, including any intersessional work needed to prepare input relating to this source category group to the next session of the Expert Group. The working group is not expected to meet while plenary is in session. The working group would report to plenary before the close of the session.

(iii) Group 2: Non-thermal industrial processes utilizing (free) chlorine

16. A presenter will provide an overview of the source categories included in this group. The overview may be supplemented by presentations in particular areas of interest.

17. The Expert Group will discuss: what guidelines and guidance are available for each source category; what type of guidelines and guidance would be needed for source categories in the group; what commonalities are inherent to these processes that may allow for the establishment of specific guidelines to operate these processes with minimal release of unintentionally produced persistent organic pollutants; what may be the benefits gained through substitution of input materials or alternative products; what parameters exist for measuring success in meeting guidelines where actual measurement may not be necessary; and what type of guidance could be developed for consideration for the first Conference of the Parties of the Stockholm Convention on Persistent Organic Pollutants.

18. The Expert Group may wish to establish, as needed, a small working group to outline a possible process, including any intersessional work needed to prepare input relating to this source category group to the next session of the Expert Group. The working group is not expected to meet while plenary is in session. The working group would report to plenary before the close of the session.

(iv) Group 3: Waste management and disposal

19. A presenter will provide an overview of the source categories included in this group. The overview may be supplemented by presentations in particular areas of interest.

20. The Expert Group will discuss: what guidelines and guidance are available for each source category; what type of guidelines and guidance would be needed for source categories in the group; what commonalities are inherent to these processes that may allow for the establishment of specific guidelines to operate these processes with minimal release of unintentionally produced persistent organic pollutants; what management options exist to eliminate the source; what may be the benefits of each of these options; what parameters exist for measuring success in meeting guidelines where actual measurement may not be necessary; and what type of guidance could be developed for consideration for the first Conference of the Parties of the Stockholm Convention on Persistent Organic Pollutants.

21. The Expert Group may wish to establish, as needed, a small working group to outline a possible process, including any intersessional work needed to prepare input relating to this source category group to the next session of the Expert Group. The working group is not expected to meet while plenary is in session. The working group would report to plenary before the close of the session.

(v) Group 4: Diffuse activities

22. A presenter will provide an overview of the source categories included in this group. The overview may be supplemented by presentations in particular areas of interest.

23. The Expert Group will discuss: what guidelines and guidance are available for each source category; what type of guidelines and guidance would be needed for source categories in the group; what commonalities are inherent to these processes that may allow for the establishment of specific guidelines to operate these processes with minimal release of unintentionally produced persistent organic pollutants; what management options exist to eliminate the source; what may be the benefits of each of these options; what parameters exist for measuring success in meeting guidelines where actual measurement may not be necessary; and what type of guidance could be developed for consideration for the first Conference of the Parties of the Stockholm Convention on Persistent Organic Pollutants.

24. The Expert Group may wish to establish, as needed, a small working group to outline a possible process, including any intersessional work needed to prepare input relating to this source category group to the next session of the Expert Group. The working group is not expected to meet while plenary is in session. The working group would report to plenary before the close of the session.

(c) Identification of common elements across the source category groups

25. The Expert Group will identify common elements across the source categories discussed above with a view toward the development of more general guidelines and guidance.

Item 4: Preparation for the next session

26. The Expert Group may wish to identify suitable dates and a venue for its next session.

27. Based on the discussions under item 4, the Expert Group will determine the overall process and schedule for the completion of work for consideration at its next session.

Item 5: Other matters

28. The Expert Group may wish to consider other matters raised by participants in the course of the session.

Item 6: Adoption of the report

29. The Expert Group will be invited to consider and adopt, with any amendments, the report of the work of its first session as prepared by the Co-chairs.

Item 7: Closure of the session

30. It is expected that the session will be closed by the Co-chairs by 5 p.m. on Friday, 14 March 2003.
